

Full Council Meeting of Witney Town Council



Monday, 15th February, 2021 at 7.00 pm

To members of the Full Council Committee - J Aitman, L Duncan, L Ashbourne, T Ashby, R Bolger, D Butterfield, O Collins, H Eaglestone, D Enright, V Gwatkin, A D Harvey, M Jones, J King, A McMahon, A Prosser, R Smith and D Temple (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Virtual Meeting Room via Zoom** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Admission to this meeting will be online by virtue of The Local Authorities & Police & Crime Panels (Coronavirus)(Flexibility of Local Authority & Police & Crime Panels Meetings)(England & Wales) Regulations 2020.

Zoom login details of this meeting will be published on the Council's website prior to the meeting.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

Supplementary Reports

8. **Council Revenue Budget: Revised Budget 2020/21 and Estimate 2021/22** (Pages 3 - 44)

To receive and consider the report of the Town Clerk/RFO along with the draft revised revenue budget for 2020/21 and the estimates for 2021/22.

9. **To formally declare the Precept for 2021/22** (Pages 45 - 46)

To receive and consider the report of the Town Clerk/RFO and if appropriate, declare the Precept for 2021/22.

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Town Clerk

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COUNCIL

Date: Monday 15 February 2021

Title: Council Revenue Budget: Revised Budget 2020/21 and Estimate 2021/22

Contact Officer: Town Clerk/RFO – Sharon Groth

BACKGROUND

The purpose of this report is to provide a brief overview of the revised budget for 2020/21 and the estimates for 2021/22.

Members are referred to the reports previously circulated during the Budget cycle of meetings in November/December for information on the detail of the budget – and the presentation given by the Town Clerk/RFO on 11 February 2021 (slides emailed on 12/02).

The format of this report is quite straightforward; for each budget line, last year's figures are in the first two columns, the current year shows the original estimate for 2020/21 including any in year adjustments such as virements between budgets shown as TOTAL, followed by ACTUAL YTD figures, and then the revised estimate PROJECTED. This revised estimate is based upon income and expenditure during the year to date, and known and expected variations relating to the remainder of the financial year. The final column, on the far-right hand side of each schedule, shows the estimate for 2021/22.

Members are reminded that draft revenue budgets are prepared based upon current activities and patterns of income and expenditure. To enable workload to be planned properly during the coming financial year Committees have put forward suggestions for projects and improvements, with the major projects/priorities being:

- a) Park Rd Play Area
- b) West Witney Sports Ground – changing rooms, toilets and other facilities
- c) Skate Park refurb
- d) Open Spaces Strategy
- e) Corn Exchange phase 2 – seating, lighting and sound
- f) Windrush Place new allotments
- g) Cemeteries – review of accessibility and associated works
- h) Rebranding
- i) Christmas lights display – retender

j) Inclusion and Diversity Board

The draft budget has been to the three spending committees as well as the Policy, Governance & Finance Committee on 23 November 2020. These committees have also reviewed the price increases for the relevant council services which were set at 1½% and then rounded.

A copy of the detailed draft budget –by Committee is attached which includes the Capital and Special Revenue on page 35 onwards.

RECHARGE FROM THE WORKS DEPARTMENT [COST CENTRE 601] & CENTRAL SUPPORT [COST CENTRE 602]

It should be noted that the revised estimates and the estimates for next year do not include the recharges from these two cost centres; these will be calculated after the budget has been adopted.

RECHARGE FROM AGENCY SERVICES – GROUNDS CONTRACT [COST CENTRE 503]

Additionally, the recharge for the Grounds Maintenance is included in the revised budget for 2020/21 but the estimates for 2021/22 the same level of contract price has been retained – although the contract is due to come to an end on 30 September 2021. As members will be aware the Council is currently undertaking an Open Spaces Strategy to inform any future grounds maintenance contract.

SUMMARY POSITION

In summary, the estimates for 2021/22, is as follows:

	Estimates 2021/22
Income	1903003
Expenditure – Revenue & Capital	2056748
Total	-153745
Funded by:	
General Reserve	-55745
Capital Projects Funded from Rolling Capital Fund	-98,000

The estimated taxbase for 2021/22 is 10638.06 Band D equivalent properties. The current Band D council tax is £154.40 per annum. If a 3% increase is applied this will result in a charge of £159.04 which would raise £1,691,877 in precept.

ENVIRONMENTAL IMPACT

Having declared a Climate Change Emergency at its Council meeting on 26 June 2019 – with this in mind Councillors should have due regard to the environmental impact of any decisions they make with regard to its facilities and services it operates.

RISK

In decision making Councillors should give consideration to any risks to the Council and any action it can take to limit or negate its liability.

Proper and sound financial management is necessary as all Councillors are collectively responsible for the budget, particularly expenditure and ensuring it is expended lawfully and in line with the Council's Financial Regulations.

As Town Clerk, the Council's Proper Officer and Responsible Financial Officer it is her job to advise accordingly, in line with Financial Regulations and Statute.

FINANCIAL IMPLICATIONS

This report forms part of the Council's due diligence and a process in line with its Financial Regulations. The financial implications are detailed above and also in the attached appendices.

The Town Clerk will be making a full presentation to Council on this report and will also provide an options paper to assist the Council making important financial decisions.

RECOMMENDATIONS

Member are invited to note the report and consider

1. Adopting the revised budget for 2020/21 as presented;
2. Adopting the budget for 2021/22.

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Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Halls, Cemeteries & Allotments</u>										
102	<u>LANGDALE HALL</u>									
1050	RENT RECEIVED	17,000	17,678	20,000	20,000	20,000	0	20,000	0	0
1052	EXPENSES RECOVERED	0	77	0	304	0	0	0	0	0
1058	WATER RECOVERED	880	0	900	2,014	2,014	0	900	0	0
1059	ELECTRICITY RECOVER	0	0	0	7,512	7,512	0	0	0	0
1060	INSURANCE RECOVERED	600	1,031	600	598	598	0	630	0	0
	Total Income	18,480	18,785	21,500	30,429	30,124	0	21,530	0	0
4012	WATER RATES	880	844	900	900	900	0	900	0	0
4015	GAS	0	0	0	-381	-381	0	0	0	0
4021	TELEPHONE/FAX	0	356	160	104	160	0	160	0	0
4025	INSURANCE	600	523	600	598	598	0	630	0	0
4036	PROPERTY MAINTENANCE	500	-1,001	1,000	1,230	1,230	0	1,000	0	0
4038	OTHER MAINTENANCE	500	1,996	1,000	370	1,000	0	1,000	0	0
4048	ENG.INSPEC.(VARIABLE)	0	0	0	429	429	0	450	0	0
4059	OTHER PROF FEES	1,000	4,526	3,000	3,003	3,000	0	1,000	0	0
4491	TFR TO EARMARKED RES	0	2,777	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	0	0	-1,500	-1,500	-1,500	0	0	0	0
4888	O/S STAFF RCHG	1,940	2,718	4,250	350	0	0	0	0	0
4890	O/S O'HEAD RCHG	356	507	781	41	0	0	0	0	0
4892	C/S STAFF RCHG	3,282	818	881	420	0	0	0	0	0
4893	C/S O'HEAD RCHG	2,670	177	183	67	0	0	0	0	0
5199	Depreciation Charge to Service	0	14,252	0	0	0	0	0	0	0

Continued on next page

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure		11,728	28,493	11,255	5,631	5,436	0	5,140	0	0
Movement to/(from) Gen Reserve		6,752	(9,707)	10,245	24,798	24,688		16,390		
103	<u>BARS</u>									
1000	BAR SALES - DRINK	0	0	0	1,558	800	0	8,000	0	0
1001	BAR SALES - FOOD	0	0	0	38	0	0	2,000	0	0
1009	CAFE SALES - HOT DRINKS	0	0	0	0	700	0	6,000	0	0
Total Income		0	0	0	1,596	1,500	0	16,000	0	0
3000	BAR PURCHASES - DRINK	0	0	0	821	1,000	0	4,000	0	0
3001	BAR PURCHASES - FOOD	0	0	0	50	50	0	1,000	0	0
3009	CAFE PURCHASES - HOT BEVERAGES	0	0	0	149	300	0	1,000	0	0
Direct Expenditure		0	0	0	1,019	1,350	0	6,000	0	0
4001	SALARIES	0	0	0	0	11,413	0	22,912	0	0
4002	ER'S NIC	0	0	0	0	1,436	0	1,673	0	0
4003	ER'S SUPERANN	0	0	0	0	900	0	4,972	0	0
4042	EQUIPMENT	0	0	0	1,105	1,691	0	2,250	0	0
Overhead Expenditure		0	0	0	1,105	15,440	0	31,807	0	0
Movement to/(from) Gen Reserve		0	0	0	(528)	(15,290)		(21,807)		
104	<u>CORN EXCHANGE</u>									
1007	CORN EXCHNGE LETTING	40,000	41,432	40,000	3,460	3,460	0	20,000	0	0
1014	EVENTS INCOME	750	2,304	1,000	-102	0	0	1,000	0	0
1015	TEA DANCE INCOME	2,500	3,008	2,500	0	0	0	0	0	0

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1016	FUNCTION REFRESHMENT	100	47	100	0	0	0	500	0	0
1019	OTHER EQUIPMENT HIRE	0	0	0	0	0	0	0	0	0
Total Income		43,350	46,792	43,600	3,358	3,460	0	21,500	0	0
4001	SALARIES	59,755	44,506	70,619	20,343	57,501	0	42,949	0	0
4002	ER'S NIC	3,213	2,490	4,484	1,211	3,612	0	2,629	0	0
4003	ER'S SUPERANN	13,967	5,954	15,325	3,118	8,296	0	6,264	0	0
4007	PROTECTIVE CLOTHING	300	380	300	145	300	0	300	0	0
4008	TRAINING	500	480	500	0	500	0	500	0	0
4009	TRAVELLING	125	20	125	0	0	0	0	0	0
4011	RATES	4,400	4,370	4,582	0	0	0	4,665	0	0
4012	WATER RATES	350	398	400	435	435	0	500	0	0
4014	ELECTRICITY	4,500	5,261	5,000	2,214	4,000	0	5,200	0	0
4015	GAS	4,000	3,438	4,500	2,009	4,500	0	5,200	0	0
4016	CLEANING MATERIALS	2,200	1,971	2,310	802	2,310	0	2,310	0	0
4017	CONTRACT CLEAN/WASTE	5,500	2,440	5,500	2,451	5,500	0	5,500	0	0
4018	PHOTOCOPIER COSTS	100	216	150	114	150	0	150	0	0
4020	COPIER RENTAL	700	739	700	505	700	0	700	0	0
4021	TELEPHONE/FAX	1,200	883	1,200	364	600	0	600	0	0
4025	INSURANCE	630	613	650	702	702	0	650	0	0
4028	I.T.	1,400	974	1,400	1,060	1,400	0	1,400	0	0
4030	RECRUITMENT ADVT'G	500	154	500	0	500	0	500	0	0
4032	PUBLICITY	4,500	1,347	6,000	4,843	6,000	0	3,000	0	0
4036	PROPERTY MAINTENANCE	10,000	-14,390	8,000	3,368	8,000	0	5,000	0	0
4038	OTHER MAINTENANCE	4,000	4,229	4,000	691	4,000	0	4,000	0	0

Continued on next page

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4042	EQUIPMENT	2,850	1,786	1,500	105	1,500	0	1,500	0	0
4043	SMALL TOOLS & EQUIPT	150	410	300	30	300	0	150	0	0
4044	FUEL	0	7	25	0	0	0	0	0	0
4045	LICENCES	1,500	3,432	1,500	3,069	2,300	0	2,300	0	0
4048	ENG.INSPEC.(VATABLE)	0	0	0	290	290	0	300	0	0
4050	VEHICLE MAINTENANCE	0	68	0	0	0	0	0	0	0
4059	OTHER PROF FEES	0	450	0	0	0	0	0	0	0
4141	EVENTS	2,500	262	2,500	13	0	0	2,000	0	0
4142	TEA DANCE COSTS	5,850	4,669	5,850	0	0	0	0	0	0
4143	REFRESHMENT COSTS	300	62	300	7	100	0	300	0	0
4250	BAD DEBTS	0	82	0	-82	-82	0	0	0	0
4400	COVID-19 EXPENDITURE	0	0	0	298	500	0	0	0	0
4491	TFR TO EARMARKED RES	10,000	57,971	10,000	10,000	10,000	0	10,000	0	0
4495	TFR FROM EARMARKED R	-3,500	-3,500	-3,000	-3,000	-3,000	0	0	0	0
4888	O/S STAFF RCHG	3,691	7,483	11,358	1,291	0	0	0	0	0
4890	O/S O'HEAD RCHG	678	1,386	2,086	204	0	0	0	0	0
4892	C/S STAFF RCHG	7,208	8,767	9,691	4,557	0	0	0	0	0
4893	C/S O'HEAD RCHG	6,375	3,170	3,290	1,211	0	0	0	0	0
5199	Depreciation Charge to Service	0	26,718	0	0	0	0	0	0	0
	Overhead Expenditure	159,442	179,694	181,645	62,368	120,914	0	108,567	0	0
	Movement to/(from) Gen Reserve	(116,092)	(132,902)	(138,045)	(59,010)	(117,454)		(87,067)		
105	BURWELL HALL									
1005	BURWELL HALL LETTING	27,000	21,743	27,000	3,133	3,133	0	12,000	0	0
1016	FUNCTION REFRESHMENT	0	21	0	0	0	0	0	0	0

Continued on next page

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		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1052	EXPENSES RECOVERED	0	250	0	0	0	0	0	0	0
1060	INSURANCE RECOVERED	0	23,930	0	0	0	0	0	0	0
Total Income		27,000	45,944	27,000	3,133	3,133	0	12,000	0	0
4001	SALARIES	46,900	39,451	47,667	16,375	38,814	0	28,632	0	0
4002	ER'S NIC	2,450	2,240	3,027	1,250	2,438	0	1,753	0	0
4003	ER'S SUPERANN	10,200	5,954	10,344	3,351	5,600	0	4,176	0	0
4007	PROTECTIVE CLOTHING	300	464	300	0	300	0	300	0	0
4008	TRAINING	250	240	250	0	250	0	250	0	0
4009	TRAVELLING	125	31	125	0	0	0	125	0	0
4011	RATES	3,000	2,946	3,100	0	0	0	3,150	0	0
4012	WATER RATES	1,300	551	1,400	628	1,000	0	1,000	0	0
4014	ELECTRICITY	2,000	1,476	2,700	771	1,500	0	2,700	0	0
4015	GAS	2,100	3,551	3,250	1,251	3,250	0	4,000	0	0
4016	CLEANING MATERIALS	1,250	1,636	2,000	574	2,000	0	2,000	0	0
4017	CONTRACT CLEAN/WASTE	2,500	1,476	3,000	1,382	3,000	0	3,000	0	0
4021	TELEPHONE/FAX	500	326	800	112	300	0	300	0	0
4025	INSURANCE	310	302	350	345	345	0	365	0	0
4028	I.T.	1,000	0	2,000	158	2,000	0	2,000	0	0
4030	RECRUITMENT ADVT'G	200	154	200	0	200	0	200	0	0
4032	PUBLICITY	500	48	950	48	950	0	950	0	0
4036	PROPERTY MAINTENANCE	7,250	2,249	5,000	879	5,000	0	3,000	0	0
4038	OTHER MAINTENANCE	2,100	2,028	2,100	239	2,100	0	2,100	0	0
4042	EQUIPMENT	2,000	216	2,000	48	1,500	0	1,500	0	0
4043	SMALL TOOLS & EQUIPT	100	0	100	78	100	0	100	0	0

Continued on next page

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		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4045	LICENCES	500	466	500	499	499	0	500	0	0
4048	ENG.INSPEC.(VARIABLE)	100	0	100	143	143	0	160	0	0
4059	OTHER PROF FEES	150	0	150	0	150	0	150	0	0
4250	BAD DEBTS	0	104	0	0	0	0	0	0	0
4400	COVID-19 EXPENDITURE	0	0	0	21	250	0	0	0	0
4491	TFR TO EARMARKED RES	0	32,130	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	-4,500	-4,500	-1,450	-1,450	-1,450	0	0	0	0
4888	O/S STAFF RCHG	1,374	4,876	6,319	6,495	0	0	0	0	0
4890	O/S O'HEAD RCHG	252	806	1,161	1,004	0	0	0	0	0
4892	C/S STAFF RCHG	6,926	6,229	6,872	3,236	0	0	0	0	0
4893	C/S O'HEAD RCHG	6,318	2,261	2,346	864	0	0	0	0	0
5198	Deferred Grants Released	0	-280	0	0	0	0	0	0	0
5199	Depreciation Charge to Service	0	4,058	0	0	0	0	0	0	0
	Overhead Expenditure	97,455	111,487	106,661	38,300	70,239	0	62,411	0	0
	Movement to/(from) Gen Reserve	(70,455)	(65,542)	(79,661)	(35,167)	(67,106)		(50,411)		
106	<u>MADLEY PARK COMMUNITY CENTRE</u>									
1060	INSURANCE RECOVERED	350	355	375	406	406	0	430	0	0
	Total Income	350	355	375	406	406	0	430	0	0
4025	INSURANCE	350	355	375	406	406	0	420	0	0
4036	PROPERTY MAINTENANCE	2,000	0	2,000	370	2,000	0	2,000	0	0
4038	OTHER MAINTENANCE	150	120	150	0	150	0	150	0	0
4048	ENG.INSPEC.(VARIABLE)	0	0	0	654	654	0	700	0	0
4059	OTHER PROF FEES	300	0	1,000	0	1,000	0	300	0	0

Continued on next page

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4491	TFR TO EARMARKED RES	0	2,000	0	0	0	0	0	0	0
4888	O/S STAFF RCHG	323	312	1,153	0	0	0	0	0	0
4890	O/S O'HEAD RCHG	59	138	212	0	0	0	0	0	0
4892	C/S STAFF RCHG	242	0	0	0	0	0	0	0	0
4893	C/S O'HEAD RCHG	114	0	0	0	0	0	0	0	0
5199	Depreciation Charge to Service	0	19,290	0	0	0	0	0	0	0
Overhead Expenditure		3,538	22,214	4,890	1,430	4,210	0	3,570	0	0
Movement to/(from) Gen Reserve		(3,188)	(21,859)	(4,515)	(1,024)	(3,804)		(3,140)		
301	<u>TOWER HILL CEMETERY</u>									
1050	RENT RECEIVED	11,350	11,350	11,350	11,350	11,350	0	11,350	0	0
1060	INSURANCE RECOVERED	345	207	345	205	205	0	225	0	0
1100	BURIAL FEES	5,000	8,370	3,500	5,690	5,690	0	3,500	0	0
1101	GRANT OF RIGHTS	2,000	2,725	1,500	265	350	0	350	0	0
1102	INTERMENT OF ASHES	5,500	6,100	3,500	6,551	7,000	0	6,000	0	0
1105	MEMORIAL FEES	4,000	4,485	3,000	2,593	3,000	0	3,000	0	0
1106	MEMORIAL PLAQUES	500	-20	250	389	389	0	500	0	0
1108	CHAPEL FEES	250	500	300	0	0	0	0	0	0
Total Income		28,945	33,717	23,745	27,043	27,984	0	24,925	0	0
4001	SALARIES	13,950	13,953	14,231	7,168	14,231	0	7,077	0	0
4002	ER'S NIC	1,330	1,333	1,369	686	1,369	0	580	0	0
4003	ER'S SUPERANN	3,025	3,028	3,088	1,555	3,088	0	1,536	0	0
4007	PROTECTIVE CLOTHING	100	115	100	0	100	0	100	0	0
4011	RATES	2,305	2,519	2,600	2,353	2,940	0	3,809	0	0

Continued on next page

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4012	WATER RATES	100	60	100	70	100	0	100	0	0
4014	ELECTRICITY	380	472	380	228	300	0	450	0	0
4016	CLEANING MATERIALS	30	14	30	0	30	0	30	0	0
4017	CONTRACT CLEAN/WASTE	2,560	1,160	2,560	1,020	2,560	0	2,560	0	0
4025	INSURANCE	345	207	345	205	205	0	250	0	0
4036	PROPERTY MAINTENANCE	14,000	652	6,000	85	6,000	0	6,000	0	0
4038	OTHER MAINTENANCE	0	7	0	0	0	0	0	0	0
4040	ARBORICULTURE	0	0	3,500	3,500	3,500	0	0	0	0
4042	EQUIPMENT	100	17	100	0	100	0	100	0	0
4043	SMALL TOOLS & EQUIPT	0	25	0	0	0	0	0	0	0
4044	FUEL	0	50	0	0	0	0	0	0	0
4059	OTHER PROF FEES	1,360	1,361	0	2,480	3,980	0	0	0	0
4110	SUBSIDIZED LETTINGS	200	0	200	0	100	0	200	0	0
4350	PLAQUES PURCHASED	500	201	500	335	335	0	500	0	0
4355	MEMORIAL MAINTENANCE	2,500	0	2,500	0	2,500	0	2,500	0	0
4491	TFR TO EARMARKED RES	0	15,500	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	-8,000	-8,000	0	0	0	0	0	0	0
4888	O/S STAFF RCHG	50,037	51,704	80,811	24,103	0	0	0	0	0
4890	O/S O'HEAD RCHG	9,187	10,675	14,845	3,688	0	0	0	0	0
4891	AGENCY SERVICES RECHARGE	35,753	34,704	37,882	23,726	35,588	0	35,588	0	0
4892	C/S STAFF RCHG	10,811	3,311	3,650	1,714	0	0	0	0	0
4893	C/S O'HEAD RCHG	9,815	1,722	1,787	658	0	0	0	0	0
5199	Depreciation Charge to Service	0	3,305	0	0	0	0	0	0	0
Overhead Expenditure		150,388	138,091	176,578	73,575	77,026	0	61,380	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(121,443)</u>	<u>(104,374)</u>	<u>(152,833)</u>	<u>(46,532)</u>	<u>(49,042)</u>		<u>(36,455)</u>		
302	<u>WINDRUSH CEMETERY</u>									
1100	BURIAL FEES	15,500	19,010	20,000	16,330	20,000	0	16,500	0	0
1101	GRANT OF RIGHTS	13,000	24,404	20,000	19,174	20,000	0	15,000	0	0
1102	INTERMENT OF ASHES	4,000	3,410	5,000	2,950	5,000	0	5,000	0	0
1105	MEMORIAL FEES	4,000	5,100	5,000	5,420	5,420	0	3,500	0	0
1106	MEMORIAL PLAQUES	100	-5	100	-75	-75	0	100	0	0
Total Income		36,600	51,919	50,100	43,799	50,345	0	40,100	0	0
4001	SALARIES	13,950	13,953	14,232	7,168	14,232	0	7,077	0	0
4002	ER'S NIC	1,330	1,333	1,368	686	1,368	0	580	0	0
4003	ER'S SUPERANN	3,025	3,028	3,088	1,555	3,088	0	1,536	0	0
4007	PROTECTIVE CLOTHING	100	67	100	0	100	0	100	0	0
4011	RATES	3,250	3,552	3,660	3,321	4,150	0	3,136	0	0
4012	WATER RATES	274	69	100	80	100	0	274	0	0
4014	ELECTRICITY	1,070	1,789	1,155	1,162	1,655	0	1,750	0	0
4016	CLEANING MATERIALS	30	14	30	0	30	0	30	0	0
4017	CONTRACT CLEAN/WASTE	375	474	375	810	1,000	0	1,000	0	0
4021	TELEPHONE/FAX	270	384	200	108	200	0	200	0	0
4025	INSURANCE	170	112	120	112	112	0	125	0	0
4036	PROPERTY MAINTENANCE	2,000	1,294	2,700	613	2,700	0	2,000	0	0
4037	GROUNDS MAINTENANCE	100	84	100	0	100	0	100	0	0
4038	OTHER MAINTENANCE	770	1,121	770	135	1,200	0	1,350	0	0
4040	ARBORICULTURE	350	350	0	0	0	0	0	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4041	EQUIPMENT HIRE	0	144	0	848	1,500	0	1,000	0	0
4042	EQUIPMENT	1,500	1,948	1,500	90	1,500	0	1,500	0	0
4043	SMALL TOOLS & EQUIPT	0	11	0	0	0	0	0	0	0
4044	FUEL	0	50	0	0	0	0	0	0	0
4059	OTHER PROF FEES	0	0	0	6,680	6,680	0	0	0	0
4350	PLAQUES PURCHASED	500	0	500	0	500	0	500	0	0
4355	MEMORIAL MAINTENANCE	2,000	0	2,000	0	2,000	0	2,000	0	0
4400	COVID-19 EXPENDITURE	0	0	0	119	500	0	0	0	0
4491	TFR TO EARMARKED RES	0	2,700	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	0	0	-700	-700	-700	0	0	0	0
4888	O/S STAFF RCHG	54,752	48,502	60,641	43,332	0	0	0	0	0
4890	O/S O'HEAD RCHG	10,053	9,383	11,140	8,484	0	0	0	0	0
4891	AGENCY SERVICES RECHARGE	12,621	12,251	13,372	8,375	12,563	0	12,563	0	0
4892	C/S STAFF RCHG	10,811	3,311	3,675	1,714	0	0	0	0	0
4893	C/S O'HEAD RCHG	9,815	1,722	1,787	658	0	0	0	0	0
5199	Depreciation Charge to Service	0	4,988	0	0	0	0	0	0	0
Overhead Expenditure		129,116	112,633	121,913	85,351	54,578	0	36,821	0	0
Movement to/(from) Gen Reserve		(92,516)	(60,714)	(71,813)	(41,552)	(4,233)		3,279		
303	<u>CLOSED CH'YARDS ST MARYS/HOLY</u>									
4036	PROPERTY MAINTENANCE	1,000	356	18,983	890	18,983	0	10,000	0	0
4040	ARBORICULTURE	0	0	8,000	0	8,000	0	0	0	0
4059	OTHER PROF FEES	0	0	2,017	4,007	4,007	0	2,500	0	0
4491	TFR TO EARMARKED RES	0	10,000	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	0	0	-10,000	-10,000	-10,000	0	0	0	0

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4801	INS.CLAIM PENDING	0	1,622	0	0	0	0	0	0	0
	Overhead Expenditure	1,000	11,978	19,000	-5,103	20,990	0	12,500	0	0
	Movement to/(from) Gen Reserve	(1,000)	(11,978)	(19,000)	5,103	(20,990)		(12,500)		
305	<u>ALLOTMENTS</u>									
1052	EXPENSES RECOVERED	0	362	0	0	0	0	0	0	0
	Total Income	0	362	0	0	0	0	0	0	0
4013	RENT PAID	5	5	5	5	5	0	5	0	0
4036	PROPERTY MAINTENANCE	0	-5	0	100	100	0	500	0	0
4037	GROUNDS MAINTENANCE	500	4,222	500	0	500	0	500	0	0
4888	O/S STAFF RCHG	323	2,537	4,624	394	0	0	0	0	0
4890	O/S O'HEAD RCHG	59	592	849	41	0	0	0	0	0
4891	AGENCY SERVICES RECHARGE	2,905	2,819	3,077	1,927	2,891	0	2,891	0	0
4892	C/S STAFF RCHG	765	818	881	420	0	0	0	0	0
4893	C/S O'HEAD RCHG	314	177	183	67	0	0	0	0	0
5199	Depreciation Charge to Service	0	3,525	0	0	0	0	0	0	0
	Overhead Expenditure	4,871	14,690	10,119	2,956	3,496	0	3,896	0	0
	Movement to/(from) Gen Reserve	(4,871)	(14,328)	(10,119)	(2,956)	(3,496)		(3,896)		
Halls, Cemeteries & Allotments - Income		154,725	197,874	166,320	109,764	116,952	0	136,485	0	0
Expenditure		557,538	619,278	632,061	266,631	373,679	0	332,092	0	0
Movement to/(from) Gen Reserve		(402,813)	(421,404)	(465,741)	(156,867)	(256,727)		(195,607)		

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Sport & Play</u>										
<u>201</u>	<u>SPLASHPARK</u>									
4012	WATER RATES	15,000	11,036	15,000	2,599	2,599	0	12,000	0	0
4016	CLEANING MATERIALS	275	0	275	0	0	0	300	0	0
4036	PROPERTY MAINTENANCE	4,778	1,287	8,000	2,047	8,000	0	5,000	0	0
4037	GROUNDS MAINTENANCE	0	0	9,000	0	9,000	0	0	0	0
4047	PLAY EQUIP MAINTENCE	5,472	5,360	2,500	7	2,500	0	2,500	0	0
4048	ENG.INSPEC.(VARIABLE)	500	0	500	500	500	0	500	0	0
4491	TFR TO EARMARKED RES	25,000	28,000	25,000	25,000	25,000	0	25,000	0	0
4888	O/S STAFF RCHG	8,757	8,868	14,122	3,126	0	0	0	0	0
4890	O/S O'HEAD RCHG	1,608	1,791	2,594	1,113	0	0	0	0	0
4891	AGENCY SERVICES RECHARGE	13,336	0	14,130	0	13,274	0	13,274	0	0
5198	Deferred Grants Released	0	-19,290	0	0	0	0	0	0	0
5199	Depreciation Charge to Service	0	67,916	0	0	0	0	0	0	0
	Overhead Expenditure	74,726	104,968	91,121	34,392	60,873	0	58,574	0	0
	Movement to/(from) Gen Reserve	(74,726)	(104,968)	(91,121)	(34,392)	(60,873)		(58,574)		
<u>202</u>	<u>THE LEYS RECREATION GROUND</u>									
1020	SPORTS - FOOTBALL	2,575	1,260	1,000	475	500	0	1,000	0	0
1021	SPORTS - CRICKET	1,375	1,713	1,500	57	57	0	500	0	0
1026	SPORTS - CRAZY GOLF	2,500	0	0	0	0	0	0	0	0
1043	GREEN FEES - WTBC	4,225	4,225	4,420	4,420	4,420	0	4,485	0	0
1050	RENT RECEIVED	1,000	1,000	1,000	1,000	1,000	0	1,000	0	0
1051	GROUND HIRE	14,200	18,450	18,520	0	0	0	18,520	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1052	EXPENSES RECOVERED	2,000	478	1,000	375	375	0	500	0	0
1058	WATER RECOVERED	160	170	180	175	175	0	175	0	0
1099	MISCELLANEOUS INCOME	0	600	0	0	0	0	0	0	0
Total Income		28,035	27,896	27,620	6,502	6,527	0	26,180	0	0
4001	SALARIES	2,537	2,537	0	1,127	1,127	0	0	0	0
4002	ER'S NIC	0	0	0	46	46	0	0	0	0
4003	ER'S SUPERANN	0	0	0	136	136	0	0	0	0
4012	WATER RATES	3,500	3,714	3,500	2,628	3,500	0	4,000	0	0
4016	CLEANING MATERIALS	150	0	150	0	150	0	150	0	0
4017	CONTRACT CLEAN/WASTE	3,750	2,742	3,750	5,571	8,750	0	13,750	0	0
4025	INSURANCE	3,850	252	300	224	224	0	250	0	0
4036	PROPERTY MAINTENANCE	10,000	2,626	10,000	1,265	5,000	0	10,000	0	0
4037	GROUNDS MAINTENANCE	0	0	5,000	64	5,000	0	5,000	0	0
4038	OTHER MAINTENANCE	0	1,483	0	45	0	0	2,500	0	0
4040	ARBORICULTURE	3,400	3,400	2,300	2,300	2,300	0	0	0	0
4046	SPORTS EQUIPMENT	2,000	1,718	2,000	481	500	0	2,000	0	0
4047	PLAY EQUIP MAINTENCE	10,500	1,142	6,500	118	3,000	0	6,500	0	0
4048	ENG.INSPEC.(VARIABLE)	3,685	4,463	5,000	398	398	0	430	0	0
4049	PLAY RISK ASSESSMENT	1,500	1,490	1,750	62	1,750	0	1,750	0	0
4110	SUBSIDIZED LETTINGS	5,000	8,280	10,000	0	0	0	10,000	0	0
4215	IN BLOOM - INC SCHOOLS CHALLENGE	0	1,000	0	0	0	0	1,000	0	0
4495	TFR FROM EARMARKED R	-4,000	-13,420	0	0	0	0	0	0	0
4888	O/S STAFF RCHG	80,619	33,549	37,826	13,778	0	0	0	0	0
4890	O/S O'HEAD RCHG	14,802	6,268	6,949	2,696	0	0	0	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4891	AGENCY SERVICES RECHARGE	35,558	56,029	37,679	48,772	44,046	0	44,046	0	0
4892	C/S STAFF RCHG	10,570	5,395	5,940	2,798	0	0	0	0	0
4893	C/S O'HEAD RCHG	6,432	3,170	3,290	1,211	0	0	0	0	0
	Overhead Expenditure	193,853	125,839	141,934	83,720	75,927	0	101,376	0	0
	Movement to/(from) Gen Reserve	(165,818)	(97,942)	(114,314)	(77,219)	(69,400)		(75,196)		
203	<u>WEST WITNEY SPORTS GROUND</u>									
1020	SPORTS - FOOTBALL	5,150	4,497	5,150	2,865	2,865	0	3,000	0	0
1021	SPORTS - CRICKET	1,000	837	1,500	514	514	0	525	0	0
1041	RENTAL - TENNIS CLUB	4,120	4,120	4,325	4,325	4,325	0	4,325	0	0
1042	RENTAL- PROJ.RANGE	2,410	2,410	2,530	2,530	2,530	0	2,530	0	0
1044	GREEN FEES - WMBC	2,525	2,525	2,650	2,650	2,650	0	2,650	0	0
1045	GREEN FEES - WWBC	2,525	2,525	2,650	2,650	2,650	0	2,650	0	0
1050	RENT RECEIVED	11,000	10,800	11,000	10,300	10,300	0	10,300	0	0
1052	EXPENSES RECOVERED	1,700	1,806	1,000	0	0	0	0	0	0
1054	EASEMENTS/WAYLEAVES	6	6	6	6	6	0	6	0	0
1058	WATER RECOVERED	0	2,368	1,000	476	476	0	500	0	0
1060	INSURANCE RECOVERED	600	564	600	358	358	0	375	0	0
	Total Income	31,036	32,457	32,411	26,673	26,674	0	26,861	0	0
4012	WATER RATES	1,250	1,001	1,250	500	1,000	0	1,250	0	0
4013	RENT PAID	5	0	5	0	0	0	0	0	0
4017	CONTRACT CLEAN/WASTE	200	0	200	0	200	0	200	0	0
4025	INSURANCE	600	564	600	582	582	0	610	0	0
4036	PROPERTY MAINTENANCE	500	-140	500	327	500	0	500	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4037	GROUNDS MAINTENANCE	1,500	5,535	1,500	448	1,500	0	1,500	0	0
4040	ARBORICULTURE	0	0	4,795	4,795	4,795	0	0	0	0
4046	SPORTS EQUIPMENT	0	670	0	80	0	0	0	0	0
4048	ENG.INSPEC.(VATABLE)	0	0	0	159	159	0	175	0	0
4049	PLAY RISK ASSESSMENT	100	0	100	0	0	0	0	0	0
4059	OTHER PROF FEES	0	3,270	0	445	445	0	5,000	0	0
4100	GRANTS GENERAL	0	2,000	0	0	9,940	0	0	0	0
4250	BAD DEBTS	0	5,621	0	0	0	0	0	0	0
4491	TFR TO EARMARKED RES	0	3,995	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	0	0	-3,995	-3,995	-3,995	0	0	0	0
4888	O/S STAFF RCHG	5,982	14,932	12,073	4,185	0	0	0	0	0
4890	O/S O'HEAD RCHG	1,098	2,582	2,218	808	0	0	0	0	0
4891	AGENCY SERVICES RECHARGE	51,781	53,414	54,865	34,361	51,542	0	51,542	0	0
	Overhead Expenditure	63,016	93,445	74,111	42,696	66,668	0	60,777	0	0
	Movement to/(from) Gen Reserve	(31,980)	(60,988)	(41,700)	(16,023)	(39,994)		(33,916)		
204	<u>BURWELL (QE2) SPORTS GROUND</u>									
1020	SPORTS - FOOTBALL	3,605	2,928	3,000	596	332	0	1,500	0	0
1052	EXPENSES RECOVERED	0	761	0	0	0	0	0	0	0
	Total Income	3,605	3,689	3,000	596	332	0	1,500	0	0
4001	SALARIES	0	0	0	190	400	0	0	0	0
4002	ER'S NIC	0	0	0	2	4	0	0	0	0
4036	PROPERTY MAINTENANCE	880	0	1,130	1,153	1,200	0	1,000	0	0
4037	GROUNDS MAINTENANCE	1,370	0	2,000	0	0	0	0	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

	<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
4046	SPORTS EQUIPMENT	0	0	0	80	0	0	0	0	0
4047	PLAY EQUIP MAINTENCE	300	737	1,000	1,534	2,000	0	2,000	0	0
4048	ENG.INSPEC.(VATABLE)	0	0	0	456	456	0	475	0	0
4049	PLAY RISK ASSESSMENT	1,000	1,551	1,200	62	1,200	0	1,200	0	0
4491	TFR TO EARMARKED RES	0	880	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	0	0	-880	-880	-880	0	0	0	0
4888	O/S STAFF RCHG	3,745	3,628	5,720	1,067	0	0	0	0	0
4890	O/S O'HEAD RCHG	688	682	1,051	193	0	0	0	0	0
4891	AGENCY SERVICES RECHARGE	24,144	23,837	25,582	16,022	24,033	0	24,033	0	0
	Overhead Expenditure	32,127	31,315	36,803	19,879	28,413	0	28,708	0	0
	Movement to/(from) Gen Reserve	(28,522)	(27,626)	(33,803)	(19,283)	(28,081)		(27,208)		
205	<u>KING GEORGE V / NEWLAND</u>									
1020	SPORTS - FOOTBALL	930	412	1,000	212	212	0	250	0	0
	Total Income	930	412	1,000	212	212	0	250	0	0
4001	SALARIES	0	0	0	190	400	0	0	0	0
4002	ER'S NIC	0	0	0	2	4	0	0	0	0
4036	PROPERTY MAINTENANCE	0	157	0	43	500	0	500	0	0
4046	SPORTS EQUIPMENT	0	0	0	80	0	0	0	0	0
4047	PLAY EQUIP MAINTENCE	0	0	0	0	0	0	500	0	0
4048	ENG.INSPEC.(VATABLE)	0	0	0	376	376	0	400	0	0
4049	PLAY RISK ASSESSMENT	750	954	1,000	62	1,000	0	1,000	0	0
4100	GRANTS GENERAL	500	500	500	500	500	0	500	0	0
4250	BAD DEBTS	0	350	0	0	0	0	0	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4888	O/S STAFF RCHG	7,706	1,770	2,797	3,460	0	0	0	0	0
4890	O/S O'HEAD RCHG	1,415	349	514	405	0	0	0	0	0
4891	AGENCY SERVICES RECHARGE	11,585	11,246	12,275	7,688	11,532	0	11,532	0	0
Overhead Expenditure		21,956	15,325	17,086	12,806	14,312	0	14,432	0	0
Movement to/(from) Gen Reserve		(21,026)	(14,914)	(16,086)	(12,594)	(14,100)		(14,182)		
207	<u>MOORLAND ROAD PLAY AREA</u>									
4001	SALARIES	0	0	0	190	400	0	0	0	0
4002	ER'S NIC	0	0	0	2	4	0	0	0	0
4047	PLAY EQUIP MAINTENCE	0	0	500	122	500	0	500	0	0
4048	ENG.INSPEC.(VARIABLE)	0	0	0	218	218	0	250	0	0
4049	PLAY RISK ASSESSMENT	750	405	1,000	62	1,000	0	1,000	0	0
4888	O/S STAFF RCHG	296	600	754	919	0	0	0	0	0
4890	O/S O'HEAD RCHG	54	90	139	146	0	0	0	0	0
Overhead Expenditure		1,100	1,095	2,393	1,659	2,122	0	1,750	0	0
Movement to/(from) Gen Reserve		(1,100)	(1,095)	(2,393)	(1,659)	(2,122)		(1,750)		
208	<u>WOOD GREEN PLAY AREA</u>									
4001	SALARIES	0	0	0	190	400	0	0	0	0
4002	ER'S NIC	0	0	0	2	4	0	0	0	0
4047	PLAY EQUIP MAINTENCE	0	0	500	28	500	0	500	0	0
4048	ENG.INSPEC.(VARIABLE)	0	0	0	238	238	0	260	0	0
4049	PLAY RISK ASSESSMENT	750	734	1,000	62	1,000	0	1,000	0	0
4888	O/S STAFF RCHG	108	619	1,175	1,093	0	0	0	0	0
4890	O/S O'HEAD RCHG	20	164	216	142	0	0	0	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4891	AGENCY SERVICES RECHARGE	2,282	0	2,418	0	2,271	0	2,271	0	0
	Overhead Expenditure	3,160	1,517	5,309	1,755	4,413	0	4,031	0	0
	Movement to/(from) Gen Reserve	<u>(3,160)</u>	<u>(1,517)</u>	<u>(5,309)</u>	<u>(1,755)</u>	<u>(4,413)</u>		<u>(4,031)</u>		
209	<u>ETON CLOSE PLAY AREA</u>									
4001	SALARIES	0	0	0	190	400	0	0	0	0
4002	ER'S NIC	0	0	0	2	4	0	0	0	0
4047	PLAY EQUIP MAINTENCE	0	0	250	28	250	0	250	0	0
4048	ENG.INSPEC.(VATABLE)	0	0	0	159	159	0	175	0	0
4049	PLAY RISK ASSESSMENT	750	734	1,000	62	1,000	0	1,000	0	0
4222	TINY FOREST EXPENSES	0	0	0	147	150	0	150	0	0
	Overhead Expenditure	750	734	1,250	588	1,963	0	1,575	0	0
	Movement to/(from) Gen Reserve	<u>(750)</u>	<u>(734)</u>	<u>(1,250)</u>	<u>(588)</u>	<u>(1,963)</u>		<u>(1,575)</u>		
210	<u>OXLEASE PLAY AREA</u>									
4001	SALARIES	0	0	0	190	400	0	0	0	0
4002	ER'S NIC	0	0	0	2	4	0	0	0	0
4047	PLAY EQUIP MAINTENCE	500	0	500	28	500	0	500	0	0
4048	ENG.INSPEC.(VATABLE)	0	0	0	436	436	0	450	0	0
4049	PLAY RISK ASSESSMENT	750	1,199	1,000	62	1,000	0	1,000	0	0
4888	O/S STAFF RCHG	3,126	2,211	3,905	1,631	0	0	0	0	0
4890	O/S O'HEAD RCHG	574	468	717	190	0	0	0	0	0
4891	AGENCY SERVICES RECHARGE	4,828	0	5,115	0	13,566	0	13,566	0	0
	Overhead Expenditure	9,778	3,878	11,237	2,539	15,906	0	15,516	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(9,778)</u>	<u>(3,878)</u>	<u>(11,237)</u>	<u>(2,539)</u>	<u>(15,906)</u>		<u>(15,516)</u>		
211	<u>FIELDMERE PLAY AREA</u>									
4001	SALARIES	0	0	0	190	400	0	0	0	0
4002	ER'S NIC	0	0	0	2	4	0	0	0	0
4047	PLAY EQUIP MAINTENCE	0	0	250	28	250	0	250	0	0
4048	ENG.INSPEC.(VATABLE)	0	0	0	258	258	0	275	0	0
4049	PLAY RISK ASSESSMENT	750	734	1,000	62	1,000	0	1,000	0	0
4888	O/S STAFF RCHG	1,293	468	842	1,614	0	0	0	0	0
4890	O/S O'HEAD RCHG	237	100	155	234	0	0	0	0	0
	Overhead Expenditure	<u>2,280</u>	<u>1,302</u>	<u>2,247</u>	<u>2,389</u>	<u>1,912</u>	<u>0</u>	<u>1,525</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(2,280)</u>	<u>(1,302)</u>	<u>(2,247)</u>	<u>(2,389)</u>	<u>(1,912)</u>		<u>(1,525)</u>		
212	<u>QUARRY ROAD PLAY AREA</u>									
4001	SALARIES	0	0	0	190	400	0	0	0	0
4002	ER'S NIC	0	0	0	2	4	0	0	0	0
4047	PLAY EQUIP MAINTENCE	0	0	250	28	250	0	250	0	0
4048	ENG.INSPEC.(VATABLE)	0	0	0	198	198	0	225	0	0
4049	PLAY RISK ASSESSMENT	750	827	1,000	62	1,000	0	1,000	0	0
4888	O/S STAFF RCHG	0	49	81	66	0	0	0	0	0
4890	O/S O'HEAD RCHG	0	10	15	15	0	0	0	0	0
	Overhead Expenditure	<u>750</u>	<u>885</u>	<u>1,346</u>	<u>561</u>	<u>1,852</u>	<u>0</u>	<u>1,475</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(750)</u>	<u>(885)</u>	<u>(1,346)</u>	<u>(561)</u>	<u>(1,852)</u>		<u>(1,475)</u>		
213	<u>RALEIGH CRESCENT PLAY AREA</u>									

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4013	RENT PAID	5	5	5	5	5	0	5	0	0
4036	PROPERTY MAINTENANCE	0	0	0	272	0	0	0	0	0
4047	PLAY EQUIP MAINTENCE	0	0	500	141	500	0	500	0	0
4049	PLAY RISK ASSESSMENT	0	62	1,000	62	1,000	0	1,000	0	0
4888	O/S STAFF RCHG	16,921	395	713	1,466	0	0	0	0	0
4890	O/S O'HEAD RCHG	3,107	96	131	328	0	0	0	0	0
Overhead Expenditure		<u>20,033</u>	<u>557</u>	<u>2,349</u>	<u>2,273</u>	<u>1,505</u>	<u>0</u>	<u>1,505</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(20,033)</u>	<u>(557)</u>	<u>(2,349)</u>	<u>(2,273)</u>	<u>(1,505)</u>		<u>(1,505)</u>		
Sport & Play - Income		63,606	64,454	64,031	33,983	33,745	0	54,791	0	0
Expenditure		423,529	380,860	387,186	205,257	275,866	0	291,244	0	0
Movement to/(from) Gen Reserve		<u>(359,923)</u>	<u>(316,405)</u>	<u>(323,155)</u>	<u>(171,274)</u>	<u>(242,121)</u>		<u>(236,453)</u>		

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Stronger Communities</u>										
<u>402</u>	<u>COMMUNITY INFRASTRUCTURE</u>									
1052	EXPENSES RECOVERED	0	0	0	621	621	0	0	0	0
1085	INSURANCE CLAIMS RECEIVED	0	-19,503	0	0	0	0	0	0	0
1170	GRANTS RECEIVED	0	436	0	7,865	7,865	0	0	0	0
	Total Income	0	-19,067	0	8,486	8,486	0	0	0	0
4001	SALARIES	2,197	2,197	0	312	750	0	750	0	0
4002	ER'S NIC	60	60	0	0	0	0	0	0	0
4003	ER'S SUPERANN	189	189	0	0	0	0	0	0	0
4013	RENT PAID	5	1	5	0	5	0	5	0	0
4014	ELECTRICITY	750	1,443	750	682	750	0	800	0	0
4017	CONTRACT CLEAN/WASTE	4,000	4,586	4,100	955	4,100	0	4,000	0	0
4025	INSURANCE	130	112	130	112	112	0	125	0	0
4035	BUS SHELTER MAINTENANCE	2,000	92	3,800	0	3,800	0	2,000	0	0
4036	PROPERTY MAINTENANCE	2,630	1,755	3,630	0	3,630	0	2,630	0	0
4037	GROUNDS MAINTENANCE	2,791	2,791	3,000	1,847	3,000	0	3,000	0	0
4039	HORTICULTURE	750	0	750	0	0	0	750	0	0
4040	ARBORICULTURE	15,250	3,100	24,550	19,350	24,550	0	19,000	0	0
4066	TREE REPLACEMENT	4,000	2,152	6,000	0	6,000	0	4,000	0	0
4067	Tree Survey	5,000	3,570	5,000	3,750	5,000	0	5,000	0	0
4166	DEFIBRILLATOR EXPENDITURE	1,000	805	2,200	781	2,200	0	2,500	0	0
4200	STREET FURNITURE	0	925	0	342	342	0	0	0	0
4205	CLIMATE EMERGENCY	0	0	10,000	0	10,000	0	15,000	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4209	WWI Commemorations 16-18	0	519	0	0	0	0	0	0	0
4210	CHURCH CLOCK	500	0	1,500	0	1,500	0	1,500	0	0
4215	IN BLOOM - INC SCHOOLS CHALLENGE	12,009	6,268	14,800	625	3,000	0	6,000	0	0
4491	TFR TO EARMARKED RES	0	18,150	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	0	0	-18,150	-18,150	-18,150	0	0	0	0
4888	O/S STAFF RCHG	24,978	31,657	45,293	29,015	0	0	0	0	0
4890	O/S O'HEAD RCHG	4,586	6,198	8,321	4,696	0	0	0	0	0
4891	AGENCY SERVICES RECHARGE	144,144	148,409	152,727	95,352	150,692	0	150,692	0	0
4892	C/S STAFF RCHG	4,349	7,712	8,508	3,976	0	0	0	0	0
4893	C/S O'HEAD RCHG	1,824	3,170	3,290	1,211	0	0	0	0	0
4990	CONTRN TO CCTV SCH.	10,000	10,000	10,000	0	10,000	0	10,000	0	0
5199	Depreciation Charge to Service	0	4,265	0	0	0	0	0	0	0
Overhead Expenditure		243,142	260,126	290,204	144,857	211,281	0	227,752	0	0
Movement to/(from) Gen Reserve		(243,142)	(279,193)	(290,204)	(136,371)	(202,795)		(227,752)		
408	COMMUNITY ACTIVITIES									
1171	DONATIONS RECEIVED	0	898	0	0	0	0	0	0	0
Total Income		0	898	0	0	0	0	0	0	0
4103	GRANT YOUTH COUNCIL	500	27	500	0	250	0	500	0	0
4109	BLUE PLAQUES	1,000	0	1,000	0	1,000	0	0	0	0
4141	EVENTS	5,000	521	12,500	551	5,000	0	11,000	0	0
4491	TFR TO EARMARKED RES	0	1,428	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	0	0	-1,000	-1,000	-1,000	0	0	0	0
4892	C/S STAFF RCHG	30,421	31,715	35,013	16,339	0	0	0	0	0

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4893	C/S O'HEAD RCHG	11,354	13,573	14,085	5,187	0	0	0	0	0
5199	Depreciation Charge to Service	0	98	0	0	0	0	0	0	0
Overhead Expenditure		<u>48,275</u>	<u>47,362</u>	<u>62,098</u>	<u>21,077</u>	<u>5,250</u>	<u>0</u>	<u>11,500</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(48,275)</u>	<u>(46,464)</u>	<u>(62,098)</u>	<u>(21,077)</u>	<u>(5,250)</u>		<u>(11,500)</u>		
Stronger Communities - Income		0	-18,169	0	8,486	8,486	0	0	0	0
Expenditure		291,417	307,488	352,302	165,934	216,531	0	239,252	0	0
Movement to/(from) Gen Reserve		<u>(291,417)</u>	<u>(325,657)</u>	<u>(352,302)</u>	<u>(157,448)</u>	<u>(208,045)</u>		<u>(239,252)</u>		

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Policy, Governance & Finance</u>										
401	<u>CIVIC ACTIVITIES</u>									
4000	MAYORS ALLOWANCE	3,000	1,643	4,000	-425	3,000	0	3,000	0	0
4150	CIVIC FUNCTIONS	3,000	824	3,800	292	1,000	0	2,000	0	0
4152	MAYOR'S CHAIN	200	106	400	382	400	0	200	0	0
4153	ANNUAL CIVIC AWARDS	200	0	400	30	100	0	200	0	0
4491	TFR TO EARMARKED RES	0	3,200	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	-1,000	-1,000	-3,200	-3,200	-3,200	0	0	0	0
4892	C/S STAFF RCHG	25,529	19,969	22,201	10,277	0	0	0	0	0
4893	C/S O'HEAD RCHG	5,254	7,021	7,286	2,683	0	0	0	0	0
5198	Deferred Grants Released	0	-2,715	0	0	0	0	0	0	0
5199	Depreciation Charge to Service	0	103	0	0	0	0	0	0	0
	Overhead Expenditure	36,183	29,152	34,887	10,039	1,300	0	5,400	0	0
	Movement to/(from) Gen Reserve	(36,183)	(29,152)	(34,887)	(10,039)	(1,300)		(5,400)		
407	<u>GRANTS & DONATIONS (INC S137)</u>									
1171	DONATIONS RECEIVED	0	1,000	0	750	750	0	0	0	0
	Total Income	0	1,000	0	750	750	0	0	0	0
4099	MISCELLANEOUS	0	0	0	10,000	10,000	0	0	0	0
4100	GRANTS GENERAL	4,266	4,490	15,000	360	15,000	0	10,000	0	0
4101	GRANT CAB	500	500	2,000	0	2,000	0	2,000	0	0
4104	GRANT CARNIVAL/XMAS ROTARY CLB	2,800	2,800	3,100	0	0	0	3,100	0	0
4105	XMAS LIGHTS & ADVENT FAYRE	35,000	29,366	40,000	17,175	40,000	0	35,000	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4107	Witney Dementia Alliance	1,000	414	1,000	0	0	0	1,000	0	0
4108	GRANT OPA	1,000	1,000	1,000	0	0	0	1,000	0	0
4110	SUBSIDIZED LETTINGS	2,800	805	1,800	213	500	0	1,800	0	0
4160	TOWN TWINNING	500	500	1,500	0	1,500	0	500	0	0
4161	TOWN TWINNING ROOM HIRE	65	53	500	0	0	0	500	0	0
4162	GRANT VOLUNTEER LINK-UP	500	500	500	500	500	0	500	0	0
4164	MADLEY PARK TRUST GRANT	0	0	5,000	0	5,000	0	0	0	0
4167	BUS SERVICE	15,000	18,000	21,000	13,500	18,000	0	21,000	0	0
4168	WRFC Fireworks	500	0	0	0	0	0	0	0	0
4169	CHILDREN & YOUTH PROVISION	500	0	30,000	19,305	30,000	0	30,000	0	0
4491	TFR TO EARMARKED RES	0	5,000	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	-1,706	-1,706	-5,000	-5,000	-5,000	0	0	0	0
Overhead Expenditure		62,725	61,723	117,400	56,053	117,500	0	106,400	0	0
Movement to/(from) Gen Reserve		(62,725)	(60,723)	(117,400)	(55,303)	(116,750)		(106,400)		
502	TOWN HALL MAINTEN'CE									
1011	HALL LETTINGS	150	60	50	0	0	0	0	0	0
1050	RENT RECEIVED	37,503	20,505	19,950	0	13,950	0	13,950	0	0
Total Income		37,653	20,565	20,000	0	13,950	0	13,950	0	0
4001	SALARIES	5,011	5,011	0	1,160	2,500	0	2,500	0	0
4002	ER'S NIC	352	352	0	81	200	0	81	0	0
4003	ER'S SUPERANN	944	944	0	252	560	0	252	0	0
4011	RATES	0	0	10,000	0	0	0	0	0	0
4013	RENT PAID	13,750	13,750	13,750	10,313	17,250	0	15,500	0	0

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

Page 32

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4014	ELECTRICITY	0	508	0	1,429	2,000	0	2,000	0	0
4025	INSURANCE	1,070	1,058	1,130	1,211	1,211	0	1,250	0	0
4036	PROPERTY MAINTENANCE	4,100	2,072	4,100	2,551	4,100	0	4,100	0	0
4038	OTHER MAINTENANCE	1,750	1,828	1,750	382	1,750	0	1,750	0	0
4059	OTHER PROF FEES	5,000	8	10,000	3,013	5,000	0	0	0	0
4400	COVID-19 EXPENDITURE	0	0	0	164	500	0	0	0	0
4491	TFR TO EARMARKED RES	0	7,000	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	0	0	-5,000	-5,000	-5,000	0	0	0	0
4888	O/S STAFF RCHG	838	272	293	428	0	0	0	0	0
4890	O/S O'HEAD RCHG	155	41	54	62	0	0	0	0	0
4892	C/S STAFF RCHG	2,980	2,194	2,416	1,132	0	0	0	0	0
4893	C/S O'HEAD RCHG	2,860	812	843	310	0	0	0	0	0
Overhead Expenditure		38,810	35,849	39,336	17,486	30,071	0	27,433	0	0
Movement to/(from) Gen Reserve		(1,157)	(15,284)	(19,336)	(17,486)	(16,121)		(13,483)		
503	<u>AGENCY SERVICES</u>									
4300	AGENCY MAINT'CE	345,115	343,887	355,470	240,324	368,151	0	362,951	0	0
4310	AGENCY MAINT'CE V O	5,000	4,820	10,000	0	0	0	5,000	0	0
4320	AGENCY SPECIAL ADVCE	200	54	200	795	795	0	200	0	0
4891	AGENCY SERVICES RECHARGE	-345,117	-348,708	-365,670	-240,324	-368,151	0	-368,151	0	0
Overhead Expenditure		5,198	54	0	795	795	0	0	0	0
Movement to/(from) Gen Reserve		(5,198)	(54)	0	(795)	(795)		0		
505	<u>PRECEPT</u>									
1176	PRECEPT	1,435,067	1,435,067	1,628,699	1,628,699	1,628,699	0	1,691,877	0	0

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1177	PRECEPT SUPPORT GRANT	29,330	29,327	30,454	30,454	30,454	0	0	0	0
	Total Income	1,464,397	1,464,394	1,659,153	1,659,153	1,659,153	0	1,691,877	0	0
	Movement to/(from) Gen Reserve	1,464,397	1,464,394	1,659,153	1,659,153	1,659,153		1,691,877		
506	<u>INTEREST RECEIVED</u>									
1190	INTEREST RECEIVED	9,000	11,827	8,000	3,489	4,000	0	4,500	0	0
	Total Income	9,000	11,827	8,000	3,489	4,000	0	4,500	0	0
4051	BANK CHARGES	1,000	1,001	1,200	618	800	0	2,000	0	0
	Overhead Expenditure	1,000	1,001	1,200	618	800	0	2,000	0	0
	Movement to/(from) Gen Reserve	8,000	10,826	6,800	2,872	3,200		2,500		
601	<u>WORKS DEPARTMENT GEN</u>									
1052	EXPENSES RECOVERED	0	8	0	0	0	0	0	0	0
1099	MISCELLANEOUS INCOME	0	723	0	0	0	0	0	0	0
1175	ASSET DISPOSALS	0	40	0	0	0	0	0	0	0
	Total Income	0	771	0	0	0	0	0	0	0
4001	SALARIES	206,750	176,967	264,341	111,299	233,965	0	275,987	0	0
4002	ER'S NIC	17,800	15,729	21,807	10,016	20,075	0	36,201	0	0
4003	ER'S SUPERANN	44,900	38,402	53,023	24,152	50,771	0	58,174	0	0
4007	PROTECTIVE CLOTHING	2,000	1,875	2,500	896	2,500	0	2,500	0	0
4008	TRAINING	3,500	2,108	6,400	4,982	6,400	0	5,000	0	0
4009	TRAVELLING	1,000	1,506	1,000	744	1,000	0	1,000	0	0
4014	ELECTRICITY	6,000	7,378	6,500	4,239	6,500	0	6,500	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4016	CLEANING MATERIALS	300	128	750	356	556	0	300	0	0
4017	CONTRACT CLEAN/WASTE	2,500	0	6,500	600	6,500	0	4,000	0	0
4021	TELEPHONE/FAX	2,000	1,828	2,375	762	2,000	0	2,000	0	0
4023	STATIONERY	150	0	150	0	150	0	150	0	0
4025	INSURANCE	0	112	200	119	119	0	125	0	0
4028	I.T.	650	746	1,000	572	650	0	650	0	0
4030	RECRUITMENT ADVT'G	500	307	500	0	500	0	500	0	0
4036	PROPERTY MAINTENANCE	1,000	283	1,700	918	1,700	0	1,000	0	0
4038	OTHER MAINTENANCE	1,500	714	1,500	240	1,500	0	1,500	0	0
4040	ARBORICULTURE	175	0	350	21	350	0	175	0	0
4041	EQUIPMENT HIRE	500	0	1,000	696	1,000	0	500	0	0
4042	EQUIPMENT	1,360	848	1,960	490	1,960	0	1,360	0	0
4043	SMALL TOOLS & EQUIPT	1,000	1,182	1,000	418	1,000	0	1,000	0	0
4044	FUEL	4,000	3,327	4,000	2,262	4,000	0	4,000	0	0
4045	LICENCES	1,500	1,211	1,500	1,226	1,500	0	1,500	0	0
4050	VEHICLE MAINTENANCE	6,000	4,191	6,500	1,723	6,500	0	5,000	0	0
4052	VEHICLE INSURANCE	2,500	3,359	3,550	3,133	3,133	0	3,400	0	0
4059	OTHER PROF FEES	800	800	0	0	0	0	0	0	0
4143	REFRESHMENT COSTS	100	53	100	57	100	0	100	0	0
4400	COVID-19 EXPENDITURE	0	0	0	992	1,500	0	0	0	0
4491	TFR TO EARMARKED RES	0	27,375	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	0	0	-27,375	-27,375	-27,375	0	0	0	0
4888	O/S STAFF RCHG	-269,450	-231,098	-319,171	-145,467	0	0	0	0	0
4890	O/S O'HEAD RCHG	-49,473	-45,530	-58,634	-25,714	0	0	0	0	0
4892	C/S STAFF RCHG	8,093	8,189	9,036	4,266	0	0	0	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4893	C/S O'HEAD RCHG	3,145	6,155	6,387	2,352	0	0	0	0	0
5198	Deferred Grants Released	0	-1,039	0	0	0	0	0	0	0
5199	Depreciation Charge to Service	0	6,713	0	0	0	0	0	0	0
	Overhead Expenditure	800	33,820	449	-21,026	328,554	0	412,622	0	0
	Movement to/(from) Gen Reserve	(800)	(33,049)	(449)	21,026	(328,554)		(412,622)		
602	<u>CENTRAL SUPPORT (Ex 501)</u>									
1099	MISCELLANEOUS INCOME	0	40	0	0	0	0	0	0	0
	Total Income	0	40	0	0	0	0	0	0	0
4001	SALARIES	178,750	172,472	190,160	88,978	190,160	0	261,445	0	0
4002	ER'S NIC	18,700	18,028	20,285	9,333	17,305	0	34,888	0	0
4003	ER'S SUPERANN	38,800	37,426	41,266	19,308	34,706	0	56,734	0	0
4004	CHILD CARE VOUCHERS	1	0	0	0	0	0	0	0	0
4008	TRAINING	6,600	2,751	9,000	515	5,000	0	6,000	0	0
4009	TRAVELLING	7,500	1,933	7,500	636	2,000	0	3,500	0	0
4010	MISC STAFF COSTS	200	118	200	0	200	0	200	0	0
4011	RATES	7,910	7,856	8,092	6,386	8,207	0	8,237	0	0
4012	WATER RATES	400	355	400	272	400	0	450	0	0
4014	ELECTRICITY	4,000	10,224	4,000	2,773	4,000	0	5,000	0	0
4016	CLEANING MATERIALS	1,000	49	550	151	1,000	0	1,000	0	0
4017	CONTRACT CLEAN/WASTE	1,250	1,167	1,500	713	1,500	0	4,000	0	0
4018	PHOTOCOPIER COSTS	1,000	1,524	2,000	421	1,000	0	1,000	0	0
4020	COPIER RENTAL	3,100	2,695	3,100	2,031	2,800	0	3,500	0	0
4021	TELEPHONE/FAX	5,750	9,062	5,750	2,618	3,500	0	4,000	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4022	POSTAGE	7,500	10,516	7,000	-2,178	7,000	0	7,000	0	0
4023	STATIONERY	2,500	2,503	2,500	1,643	2,500	0	2,500	0	0
4025	INSURANCE	4,350	3,614	3,800	3,243	3,243	0	3,350	0	0
4026	BOOKS/PUBLICATIONS	300	82	300	0	300	0	300	0	0
4028	I.T.	9,000	8,647	9,000	9,305	10,000	0	10,000	0	0
4030	RECRUITMENT ADVT'G	4,500	154	4,500	0	4,500	0	2,500	0	0
4042	EQUIPMENT	2,250	1,889	2,250	340	2,250	0	4,250	0	0
4045	LICENCES	250	216	250	220	220	0	250	0	0
4054	INTERNAL AUDIT	1,950	1,780	2,200	890	2,200	0	2,200	0	0
4055	ACCOUNTANCY FEES	12,000	7,952	6,000	3,638	6,000	0	6,000	0	0
4059	OTHER PROF FEES	25,340	13,197	32,100	20,174	32,100	0	20,000	0	0
4143	REFRESHMENT COSTS	300	65	300	17	300	0	300	0	0
4400	COVID-19 EXPENDITURE	0	0	0	478	1,000	0	0	0	0
4490	CAP EXP FUNDED FROM RCP	0	-897	0	0	0	0	0	0	0
4491	TFR TO EARMARKED RES	0	21,100	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	-16,100	-16,100	-21,100	-21,100	-21,100	0	0	0	0
4892	C/S STAFF RCHG	-201,330	-227,926	-251,711	-117,620	0	0	0	0	0
4893	C/S O'HEAD RCHG	-95,011	-88,309	-91,642	-33,746	0	0	0	0	0
5199	Depreciation Charge to Service	0	216	0	0	0	0	0	0	0
	Overhead Expenditure	32,760	4,359	-450	-559	322,291	0	448,604	0	0
	Movement to/(from) Gen Reserve	(32,760)	(4,319)	450	559	(322,291)		(448,604)		
700	STRATEGIC PLANNING INITIATIVES									
4892	C/S STAFF RCHG	10,590	18,075	19,936	9,303	0	0	0	0	0
4893	C/S O'HEAD RCHG	3,477	4,345	4,509	1,660	0	0	0	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure		14,067	22,420	24,445	10,963	0	0	0	0	0
Movement to/(from) Gen Reserve		(14,067)	(22,420)	(24,445)	(10,963)	0		0		
701	<u>CORPORATE MANAGEMENT</u>									
4019	BEST VALUE EXPENSES	0	1	0	0	0	0	0	0	0
4022	POSTAGE	50	187	200	0	200	0	200	0	0
4025	INSURANCE	1,600	1,728	1,820	1,979	1,979	0	2,050	0	0
4031	OTHER ADVERTISING	250	131	250	50	250	0	2,250	0	0
4057	AUDIT FEES	2,000	2,000	2,250	0	2,250	0	2,500	0	0
4099	MISCELLANEOUS	150	65	150	0	150	0	150	0	0
4892	C/S STAFF RCHG	31,810	47,772	52,759	24,671	0	0	0	0	0
4893	C/S O'HEAD RCHG	11,582	17,335	17,989	6,624	0	0	0	0	0
Overhead Expenditure		47,442	69,219	75,418	33,324	4,829	0	7,150	0	0
Movement to/(from) Gen Reserve		(47,442)	(69,219)	(75,418)	(33,324)	(4,829)		(7,150)		
702	<u>DEMOCRATIC REP'N & MGMT</u>									
4008	TRAINING	2,800	1,329	3,900	397	3,900	0	2,500	0	0
4009	TRAVELLING	100	67	100	0	0	0	100	0	0
4024	SUBSCRIPTIONS	5,000	5,554	6,000	4,449	6,000	0	6,000	0	0
4028	I.T.	1,600	2,216	1,855	2,332	2,750	0	2,750	0	0
4034	NEWSLETTER	4,500	3,040	4,000	0	2,000	0	3,000	0	0
4099	MISCELLANEOUS	0	38	0	0	0	0	0	0	0
4120	ROOM HIRE/MEETING EXPS	1,000	1,582	2,000	0	1,000	0	2,000	0	0
4155	MODERN GOV/MTNG DIGITALISATION	0	12,086	6,000	299	6,299	0	6,000	0	0
4180	ELECTION EXPENSES	3,000	13,209	3,000	0	3,000	0	3,000	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4491	TFR TO EARMARKED RES	0	2,400	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	-1,500	-11,709	-2,400	-2,400	-2,400	0	0	0	0
4892	C/S STAFF RCHG	26,152	49,464	54,621	25,487	0	0	0	0	0
4893	C/S O'HEAD RCHG	11,324	18,147	18,833	6,935	0	0	0	0	0
Overhead Expenditure		<u>53,976</u>	<u>97,423</u>	<u>97,909</u>	<u>37,499</u>	<u>22,549</u>	<u>0</u>	<u>25,350</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(53,976)</u>	<u>(97,423)</u>	<u>(97,909)</u>	<u>(37,499)</u>	<u>(22,549)</u>		<u>(25,350)</u>		
Policy, Governance & Finance - Income		1,511,050	1,498,598	1,687,153	1,663,392	1,677,853	0	1,710,327	0	0
Expenditure		292,961	355,019	390,594	145,192	828,689	0	1,034,959	0	0
Movement to/(from) Gen Reserve		<u>1,218,089</u>	<u>1,143,579</u>	<u>1,296,559</u>	<u>1,518,201</u>	<u>849,164</u>		<u>675,368</u>		

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Climate, Biodiversity & Planni</u>										
<u>206</u>	<u>WITNEY COUNTRY PARK</u>									
1030	FISHING RIGHTS	1,310	1,130	1,380	0	1,380	0	1,400	0	0
	Total Income	1,310	1,130	1,380	0	1,380	0	1,400	0	0
4001	SALARIES	0	0	0	190	400	0	17,217	0	0
4002	ER'S NIC	0	0	0	2	4	0	1,185	0	0
4003	ER'S SUPERANN	0	0	0	0	0	0	3,736	0	0
4026	BOOKS/PUBLICATIONS	20	0	20	0	20	0	20	0	0
4036	PROPERTY MAINTENANCE	100	245	100	143	245	0	100	0	0
4040	ARBORICULTURE	800	0	1,600	0	1,600	0	800	0	0
4042	EQUIPMENT	2,700	2,187	13,050	0	13,050	0	12,700	0	0
4491	TFR TO EARMARKED RES	0	1,150	0	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	0	0	-1,150	-1,150	-1,150	0	0	0	0
4888	O/S STAFF RCHG	2,641	13,948	24,421	7,655	0	0	0	0	0
4890	O/S O'HEAD RCHG	485	3,205	4,486	1,224	0	0	0	0	0
4891	AGENCY SERVICES RECHARGE	6,180	5,999	6,548	4,101	6,151	0	6,151	0	0
4892	C/S STAFF RCHG	1,067	744	805	385	0	0	0	0	0
4893	C/S O'HEAD RCHG	333	362	376	138	0	0	0	0	0
5198	Deferred Grants Released	0	-26,881	0	0	0	0	0	0	0
	Overhead Expenditure	14,326	958	50,256	12,687	20,320	0	41,909	0	0
	Movement to/(from) Gen Reserve	(13,016)	172	(48,876)	(12,687)	(18,940)		(40,509)		
<u>403</u>	<u>PLANNING</u>									

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

	<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4892 C/S STAFF RCHG	9,724	13,444	14,826	6,924	0	0	0	0	0
4893 C/S O'HEAD RCHG	2,005	4,989	5,178	1,907	0	0	0	0	0
Overhead Expenditure	11,729	18,433	20,004	8,831	0	0	0	0	0
Movement to/(from) Gen Reserve	(11,729)	(18,433)	(20,004)	(8,831)	0		0		
Climate, Biodiversity & Planni - Income	1,310	1,130	1,380	0	1,380	0	1,400	0	0
Expenditure	26,055	19,391	70,260	21,518	20,320	0	41,909	0	0
Movement to/(from) Gen Reserve	(24,745)	(18,261)	(68,880)	(21,518)	(18,940)		(40,509)		

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Capital & Assets										
800	<u>CAPITAL PROJECTS</u>									
1085	INSURANCE CLAIMS RECEIVED	0	4,900	0	0	0	0	0	0	0
1170	GRANTS RECEIVED	0	0	0	410	410	0	0	0	0
1200	S106 INCOME	0	0	0	363,089	363,089	0	0	0	0
	Total Income	0	4,900	0	363,499	363,499	0	0	0	0
4175	Cost of Assets Sold	0	1,288	0	0	0	0	0	0	0
4176	Cost of Assets Sold - To CAA	0	-1,288	0	0	0	0	0	0	0
4489	TFR TO ROLLING CAPITAL FUND	18,269	140,191	0	0	0	0	0	0	0
4490	CAP EXP FUNDED FROM RCP	0	-52,699	0	0	-62,755	0	0	0	0
4492	TFR TO RENEWALS FUND	6,792	6,711	10,000	0	10,000	0	14,292	0	0
4493	TFR FROM RENEWALS FD	0	0	0	0	-2,282	0	0	0	0
4495	TFR FROM EARMARKED R	0	0	0	0	-36,814	0	0	0	0
4498	TFR TO TOWN HALL RESERVE	3,750	3,750	5,000	0	5,000	0	5,000	0	0
4902	CAP: REFURB C/EXCHANGE	0	0	0	30,314	30,314	0	0	0	0
4903	CAP: BURWELL HALL	0	0	28,000	0	28,000	0	0	0	0
4909	CAP: CCTV LEYS & BURWELL REC	10,000	0	0	0	0	0	0	0	0
4911	CAP: PLAY AREA S/SURFACING	0	0	0	5,378	5,378	0	0	0	0
4913	CAP: LEYS - FOOTPATH REPAIRS	0	2,388	0	0	0	0	0	0	0
4914	CAP: TH CEM ACCESS ROAD	0	0	0	0	0	0	15,000	0	0
4915	CAP: LEYS - PLAY EQUIPMENT	8,527	0	0	0	0	0	0	0	0
4918	CAP: VERTIDRAIN	5,000	0	0	0	0	0	0	0	0
4920	CAP: M/LAND RD - PLAY AREA	6,802	0	0	6,553	6,553	0	0	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4922	CAP: LEYS - PAVILION WORKS	0	9,420	0	0	0	0	25,000	0	0
4923	CAP: LEYS TRAFFIC CALMING	0	0	5,000	0	5,000	0	0	0	0
4924	CAP: SKATE PARK REFURB	40,000	0	0	0	0	0	0	0	0
4926	CAP: BURWELL PLAY EQUIPMENT	8,257	0	0	0	0	0	0	0	0
4928	CAP:FIELDMERE CL PLAYAREA	6,566	0	0	6,317	6,317	0	0	0	0
4929	CAP:PARK RD PLAY AREA	0	0	5,000	0	5,000	0	5,000	0	0
4930	CAP:KING G SAFETY SURFACING	0	0	0	8,807	8,807	0	0	0	0
4931	CAP:STREET FURNITURE	3,500	598	3,500	2,274	3,500	0	3,500	0	0
4933	CAP: BUS SHELTERS	3,000	0	6,000	0	0	0	0	0	0
4935	CAP: DIGITAL SIGNS	0	0	6,000	0	0	0	0	0	0
4937	CAP: KING GEORGE PLAY EQMT	19,728	0	0	10,700	10,700	0	0	0	0
4938	CAP:QURY RD PLAY EQUI 6-12 YR	0	0	0	0	0	0	5,000	0	0
4943	CAP: BURWELL CHANGING ROOMS	0	0	25,000	0	25,000	0	0	0	0
4944	CAP:RALEIGH CR PLAY AREA	0	285	0	0	0	0	0	0	0
4956	CAP:WW BOWLS FOOTPATH	0	3,180	0	0	0	0	0	0	0
4960	CAP:WINDRUSH CEMETERY	0	0	0	0	0	0	25,000	0	0
4961	CAP:CYCLE STAND TOWN CTR	0	471	0	0	0	0	0	0	0
4962	CAP:COMPUTER/OFFICE EQUIP	0	0	0	2,282	2,282	0	0	0	0
4971	CAP: NEW VEHICLES	0	0	5,000	0	5,000	0	5,000	0	0
4975	CAP:TOWN HALL WORKS	0	0	30,000	0	30,000	0	0	0	0
4976	CAP: WAR MEMORIAL WORKS	0	0	4,000	225	225	0	0	0	0
4977	CAP: PLANTERS WELCH WAY	0	0	2,000	0	2,000	0	2,000	0	0
4978	CAP: BUTTERCROSS	0	0	12,500	0	12,500	0	12,500	0	0
4991	CAP: WEST WITNEY SPORTS GROUND	0	0	0	6,500	6,500	0	0	0	0
4996	ASSETS FUNDED FROM GRANTS	0	-5,205	0	0	0	0	0	0	0

Continued on next page

Annual Budget - By Committee (Actual YTD Month 10)

Note: Witney Town Council - Revised Budget 2020-2021 - Draft Budget 2021-22 - Council 15/02/21 - Agenda item 8

		<u>Last Year 2019-20</u>		<u>Current Year 2020-21</u>				<u>Next Year 2021-22</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4998	Assets Capitalised	0	47,737	0	0	0	0	0	0	0
	Overhead Expenditure	140,191	156,827	147,000	79,350	106,225	0	117,292	0	0
	Movement to/(from) Gen Reserve	<u>(140,191)</u>	<u>(151,927)</u>	<u>(147,000)</u>	<u>284,150</u>	<u>257,274</u>		<u>(117,292)</u>		
900	<u>ASSET MGMT REVENUE ACCOUNT</u>									
1199	Capital Charges Income	0	-155,447	0	0	0	0	0	0	0
	Overhead Expenditure	0	-155,447	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>155,447</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>		
	Capital & Assets - Income	0	4,900	0	363,499	363,499	0	0	0	0
	Expenditure	140,191	1,380	147,000	79,350	106,225	0	117,292	0	0
	Movement to/(from) Gen Reserve	<u>(140,191)</u>	<u>3,520</u>	<u>(147,000)</u>	<u>284,150</u>	<u>257,274</u>		<u>(117,292)</u>		
	Total Budget Income	1,730,691	1,748,787	1,918,884	2,179,125	2,201,915	0	1,903,003	0	0
	Expenditure	1,731,691	1,683,416	1,979,403	883,882	1,821,310	0	2,056,748	0	0
	Movement to/(from) Gen Reserve	<u>(1,000)</u>	<u>65,372</u>	<u>(60,519)</u>	<u>1,295,243</u>	<u>380,605</u>		<u>(153,745)</u>		

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COUNCIL

Date: Monday 15 February 2021
Title: To formally declare the Precept for 2021/22
Contact Officer: Town Clerk/RFO – Sharon Groth

BACKGROUND

The purpose of this report is to outline the formal recommendation which the Council will need to approve to give the Town Clerk the authority to serve this precept.

ENVIRONMENTAL IMPACT

Having declared a Climate Change Emergency at its Council meeting on 26 June 2019 – with this in mind Councillors should have due regard to the environmental impact of any decisions they make with regard to its facilities and services it operates.

RISK

In decision making Councillors should consider any risks to the Council and any action it can take to limit or negate its liability.

Proper and sound financial management is necessary as all Councillors are collectively responsible for the budget, particularly expenditure and ensuring it is expended lawfully and in line with the Council's Financial Regulations.

As Town Clerk, the Council's Proper Officer and Responsible Financial Officer it is her job to advise accordingly, in line with Financial Regulations and Statute.

FINANCIAL IMPLICATIONS

These have been detailed during the budget cycle and at a presentation the Town Clerk made on Thursday 11 February 2021.

The estimated taxbase for 2021/22 is 10638.06 Band D equivalent properties.

The current Band D council tax is £154.40 per annum.

If a 3% increase is applied this will result in a charge of £159.04 which would raise £1,691,877 in precept.

RECOMMENDATION

Members are invited to note the report and that the Town Clerk be authorised to sign and serve a precept on the West Oxfordshire District Council, in accordance with the appropriate provisions of the Local Government Act 1972 (as amended), requiring the District Council to pay the Town Council the sum of £1,691,877 in respect of Council Tax for the town during the financial year 2021/22.